

**ROCKWALL CENTRAL APPRAISAL DISTRICT**

841 Justin Road  
Rockwall, Texas 75087  
(972) 771-2034 \* www.rockwallcad.com

**CONFIDENTIAL PERSONAL PROPERTY RETURN FOR JANUARY 1, 2007**  
**NOTE: FILING OF THIS RENDITION DOES NOT CONSTITUTE A PROTEST.**

Owner Name: \_\_\_\_\_  
Business Location: \_\_\_\_\_  
PROP ID: \_\_\_\_\_  
DBA: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_

State law requires, **on or before April 15**, a person shall render for taxation all tangible personal property used for the production of income that he owns or manages and controls as a fiduciary on January 1. A **penalty** of 10% of the tax liability will be imposed for failure to file a timely rendition.

Under Section 22.24(e) of the Texas Property Tax Code, **all renditions filed by Tax Agents must be notarized** in order to be considered valid.

Section 22.26 of the Property Tax Code states:

- (a) Each rendition statement or property report required or authorized by this chapter must be signed by an individual who is required to file the statement or report.
- (b) When a corporation is required to file a statement or report, an officer of the corporation or an employee or agent who has been designated in writing by the Board of Directors or by an authorized officer to sign in behalf of the corporation must sign the statement or report.

**If you make a false statement on this form, you could be found guilty of a Class A misdemeanor or a state jail felony under Section 37.10, Penal Code.**

I affirm that the information contained in this rendition is accurate and complete to the best of my knowledge and belief and that complete information necessary to identify the property and determine its ownership, taxability and situs will be made available for inspection by employees of the appraisal district on request.

**NOTARY STATEMENT**

Owner/Agent Signature \_\_\_\_\_ Date \_\_\_\_\_

Printed Name \_\_\_\_\_

Company Name \_\_\_\_\_ Agent Registration No. \_\_\_\_\_

Wk( ) \_\_\_\_\_ Fax( ) \_\_\_\_\_

Email: \_\_\_\_\_

SUBSCRIBED AND SWORN before me this \_\_\_\_\_  
Day of \_\_\_\_\_, - - - -.

Notary Public Signature \_\_\_\_\_

My commission expires \_\_\_\_\_

**Mail completed form no later than April 15 to the above address.** If your rendition is postmarked after April 15, the Chief Appraiser is required by law to make an assessment. In addition to this form, you may also email your asset list to [bpp@rockwallcad.com](mailto:bpp@rockwallcad.com). Note: you must complete this page of this form and mail it even if you email your asset list.

**I. General Information**

- Business was sold. Date sold: \_\_\_\_\_ Name, address and phone no. of buyer: \_\_\_\_\_
- Business closed. Date of closure: \_\_\_\_\_
- Business moved. Date moved: \_\_\_\_\_ New address: \_\_\_\_\_
- Yes  No Was there a substantial change in the physical assets at this location prior to January 1? If yes, explain: \_\_\_\_\_
- How many square feet does your business occupy? \_\_\_\_\_ If you are located in a multi-tenant facility, provide only the square footage your business occupies.
- A property owner in whose opinion the aggregate value of tangible personal property is less than \$20,000 need only render the name and address of the owner, the general description of the property, and the physical location or taxable situs of the property. Although not required for personal property less than \$20,000, the Rockwall Central Appraisal District recommends that you provide historical cost and acquisition dates of your assets.
- How many persons are employed by this business? \_\_\_\_\_ If the property owner is a business with 50 employees or less, the property owner may base the estimate of value on the depreciation schedules used for federal income tax purposes. Although not required for a business with 50 employees or less, the Rockwall Central Appraisal District recommends that you provide historical cost and acquisition dates of your assets.

In each category, report the full amount reflected on the books and records of the business or attach a complete explanation of any adjustments, including fully depreciated assets. If possible, attach depreciation schedules, asset ledgers, IRS Schedule C, trial balances, inventory control, or other evidence supporting the costs provided. These are the types of evidence that may be requested, if there are questions regarding the rendition. If there are special circumstances related to your personal property that need to be considered, attach statements describing the circumstances.

**II. Inventory and Supplies**

For the purposes of this rendition, "inventory" means your inventory of finished goods, raw materials, work in process and supplies, including all applicable burden or overhead costs. Report separately goods in warehouses or storage and goods in transit. Figures must be as of close of business December 31 or adjusted thereto.

Cost of **inventory** (finished goods as of January 1) \$ \_\_\_\_\_  
**Raw materials and work in process**, not included in regular inventory stated above. \$ \_\_\_\_\_  
**Supplies** (Include all expensed supply items on hand January 1 used in business, but not included above.) \$ \_\_\_\_\_

**III. Fixed Assets**

Total by year acquired, all items of furniture, machinery and equipment showing your costs. **Omit Cents.**

Year	Furniture & Fixtures	Machinery & Equipment	Office & Telephone Equipment	Computers & Related Equipment	Cars & Pickups	Trucks 1 Ton or more & Trailers	Other*
	Your Cost	Your Cost	Your Cost	Your Cost	Your Cost	Your Cost	Your Cost
2006							
2005							
2004							
2003							
2002							
2001							
2000							
1999							
1998							
1997							
1996							
1995							
1994							
1993							
1992							
1991							
1990							
1989							

Total 1989 and prior purchases in 1989 fields.

\* If costs are shown in the "Other" column, please describe: \_\_\_\_\_

**IV. Leased, Loaned, or Rented Personal Property**

List below any property leased, loaned or rented to you, regardless of tax liability. If necessary, attach additional sheets.

Name, Address, Phone # or Owner of Item	Description	Selling Price if Stated in Lease	Annual Rent

**V. Consigned Goods**

1. Consigned goods, merchandise or other taxable property at this location **which I do not own.**

Name of Owner/Consignor: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
Description of merchandise: \_\_\_\_\_  
Value of Consignment: \$ \_\_\_\_\_

2. Consigned goods, merchandise or other taxable property at other location(s) which I, as **Owner/Consignor/ am responsible for rendering for taxation.**

Name of Consignee: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
Description of merchandise: \_\_\_\_\_  
Value of Consignment: \$ \_\_\_\_\_

**VI. Optional**

Property Owner's Total Estimate of Market Value: \$ \_\_\_\_\_